

J RAMCO, INC.

CE ID No. 02528

INVITATION FOR BID (IFB) CACFP FOOD COMPONENTS

Contract Period: October 1, 2026 – September 30, 2027

For La Victoria Adult Day Care Centers

Contracting Entity	J Ramco, Inc. (CE ID No. 02528)
Program	Child and Adult Care Food Program (CACFP)
Procurement Method	Competitive Sealed Bid (Invitation for Bid)
Contract Type	Firm-fixed-price. Prices remain firm for the entire contract period.
Question Deadline	Friday September 11,2026, no later than 5:00 p.m.
Bid Due	Friday September 11,2026 no later than 5:00 p.m.
Public Bid Opening	Monday September 14, 2026 at 9:00 a.m.
Bid Submission & Opening Location	2204 N. Shary Road, Suite B, Mission, Texas 78572
Questions	Karina Garcia — (956) 581-9557 — karigarcia668@aol.com

All contracts resulting from this solicitation are subject to review by the Texas Department of Agriculture, Food and Nutrition Division.

1. Procurement Basis and Instructions

J Ramco, Inc. is soliciting competitive sealed bids for food components used by La Victoria Adult Day Care Centers to prepare CACFP-compliant breakfasts, lunches, and afternoon snacks.

This procurement is conducted in accordance with 2 C.F.R. Part 200 (Subpart D, Procurement Standards), 7 C.F.R. Part 226, the Texas Department of Agriculture (TDA) CACFP Handbooks, and the CACFP Financial Management Handbook, Sections 7213.1 and 7213.3 (Competitive Sealed Bids; Developing Specifications and Solicitations).

This procurement will be conducted in a manner providing full and open competition. No prospective bidder will be excluded from competing, and no specification is intended to restrict competition to a particular brand or supplier.

2. Bidder Instructions

1. Review the entire IFB package before preparing the bid.
2. Submit pricing on the Bid Pricing Schedule (Attachment B). Bidders must state the actual unit and pack size quoted so that J Ramco, Inc. can evaluate all bids on an equivalent basis.
3. Prices bid must remain firm for the entire contract period, October 1, 2026 through September 30, 2027. No price escalation, fuel surcharge, market adjustment, or index-based adjustment will be permitted. A bid conditioned on any price adjustment mechanism will be deemed nonresponsive.
4. Submit all required certifications and documents listed on the Bidder Checklist (Attachment E).
5. Place the completed bid in a sealed envelope marked: "SEALED BID — J RAMCO CACFP FOOD COMPONENTS — DO NOT OPEN."
6. The bid must be received at 2204 N. Shary Road, Suite B, Mission, Texas 78572 no later than 5:00 p.m. on **FRIDAY, SEPTEMBER 11, 2026**. Each bid will be date- and time-stamped upon receipt and logged. Bids received after the stated deadline will be returned unopened. Bidders are solely responsible for timely delivery, regardless of method of delivery.
7. Questions concerning this IFB must be submitted in writing to Karina Garcia at karigarcia668@aol.com no later than 5:00 p.m. on **FRIDAY, SEPTEMBER 11, 2026**. Oral responses are not binding. All questions and J Ramco's written responses will be issued by written addendum to all known prospective bidders and posted at www.lavictoriaadultdaycarecenters.com.
8. Any change to this IFB will be made only by written addendum issued by J Ramco, Inc. Bidders must acknowledge receipt of each addendum on the Bid Form (Attachment A). Failure to acknowledge an addendum may render a bid nonresponsive.
9. A bidder may withdraw or modify its bid at any time before the bid deadline by written notice signed by an authorized representative. No bid may be withdrawn after the bid deadline. Bids remain valid and irrevocable for sixty (60) calendar days following the bid opening.
10. A prospective bidder that does not wish to bid is requested to return a written "No Bid" response stating the reason, so that J Ramco, Inc. may document the adequacy of competition.
11. Bids will be publicly opened and read aloud at 9:00 a.m. on **MONDAY, SEPTEMBER 14, 2026** at 2204 N. Shary Road, Suite B, Mission, Texas 78572.
12. J Ramco, Inc. will evaluate responsiveness, responsibility, compliance with specifications, and price, and will document in writing the basis for any bid rejection.

13. Award is intended for the lowest responsive and responsible bidder that meets the requirements of this IFB. J Ramco, Inc. reserves the right to reject any and all bids and to waive minor informalities that do not affect price, quality, quantity, or delivery.
14. No contract resulting from this solicitation is effective until reviewed by the Texas Department of Agriculture, Food and Nutrition Division, and executed by J Ramco, Inc.

3. Scope of Procurement

The successful vendor(s) will provide and deliver food components Monday through Friday, as ordered, for use in CACFP meal preparation. Actual quantities may vary with attendance, approved menu changes, substitutions, holidays, emergencies, and program needs. The quantities used for bid evaluation are based on J Ramco's documented purchasing estimates as set out in Sections 5 through 7 and Attachment B.

J Ramco, Inc. may award to a single vendor for all items or to multiple vendors by category or line item, whichever results in the lowest total evaluated cost to the program. Bidders may bid on all items or on any subset of items they are able to supply.

4. Locale Where the Program Will Operate — Delivery Locations

Food components must be delivered to each of the following La Victoria Adult Day Care Center locations. These addresses constitute the locale where the program will operate for purposes of this solicitation.

Center	Delivery Address	Telephone	Fax
La Victoria #1	420 S. Broadway, McAllen, Texas 78501-4902	(956) 668-0020	(956) 618-9887
La Victoria #4	4121 E. Yandell Dr., El Paso, Texas 79903-5001	(915) 562-3141	(915) 562-2117
La Victoria #5	560 N. Yarbrough Dr., El Paso, Texas 79915-3239	(915) 593-8489	(915) 593-3767
La Victoria #6	6921 Delta Dr., Suite A, El Paso, Texas 79905-5509	(915) 774-8844	(915) 774-8812
La Victoria #7	255 Padres Dr., El Paso, Texas 79907-6248	(915) 790-2700	(915) 790-1110
La Victoria #8	10142 Dyer St., El Paso, Texas 79924-4246	(915) 751-8539	(915) 751-8541
La Victoria #9	10920 Montana Ave., Bldg. A, El Paso, Texas 79936-1068	(915) 591-6400	(915) 591-6402
La Victoria #10	6921 Delta Dr., Suite B, El Paso, Texas 79905-5509	(915) 881-1770	(915) 881-1710
La Victoria #11	2700 George Dieter Dr., El Paso, Texas 79936	(915) 633-8911	(915) 633-8835

5. Estimated Daily Meals by Location

Location	Breakfast	Lunch	Snack
McAllen (La Victoria #1)	90	90	85
El Paso #4	100	100	100
El Paso #5	100	100	95

El Paso #6	130	140	120
El Paso #7	90	90	80
El Paso #8	105	110	95
El Paso #9	105	110	95
El Paso #10	105	105	95
El Paso #11	120	120	115

These meal counts are planning information and do not replace the item-level estimated food quantities used for bid pricing in Attachment B.

6. Estimated Annual Quantity Schedule — Calculation Basis

Estimated quantities are calculated from the August 2026 La Victoria McAllen and El Paso menus and the daily meal counts stated in Section 5. The contract period contains 261 Monday–Friday days. The August menu contains 21 Monday–Friday service days, so menu frequencies were annualized by a factor of 261/21. No deduction was made for holidays or emergency closures, making the estimate conservative.

Important procurement note. These figures are menu-based planning estimates provided solely for bid evaluation. They are not guaranteed purchase amounts. For products purchased raw, whole, by case, or by institutional pack, the final purchase quantity may be higher because of trim/cooking loss and vendor pack size. Bidders must state the actual unit and pack size quoted on Attachment B so that all bids can be evaluated on an equivalent basis.

7. Food Categories and Minimum Specifications

The complete list of food categories, minimum specifications, bid units, and estimated annual quantities is set out in Attachment B, Bid Pricing Schedule. Attachment B is the controlling specification and pricing document for this solicitation. The categories procured are:

- A. Meat, Poultry, Fish & Other Entrees
- B. Milk, Cheese & Dairy
- C. Whole Grains, Bread & Grain Products
- D. Eggs & Rice
- E. Fresh Produce & Vegetables
- F. Canned Goods

All products must meet the stated minimum specification and must be creditable toward CACFP meal pattern requirements. Grain products identified as whole grain must qualify as whole grain-rich under CACFP meal pattern requirements. Milk must be 1% unflavored and pasteurized, meeting all state and local standards.

Substitutions require prior written authorization from J Ramco, Inc., must meet or exceed the stated specification, and must satisfy CACFP meal pattern and crediting requirements.

8. Delivery Requirements

- Delivery days: Monday through Friday, as ordered, to the locations listed in Section 4.
- Vendor must comply with all applicable food safety, temperature-control, packaging, labeling, and delivery requirements, including applicable federal, state, and local health and sanitation standards.
- Frozen products must be delivered frozen solid; refrigerated products must be delivered at 41°F or below. J Ramco, Inc. may verify temperature at delivery.
- Deliveries must be accompanied by an itemized delivery ticket identifying the products, quantities, unit prices, delivery location, and date.
- Damaged, spoiled, unsafe, out-of-temperature, mislabeled, or otherwise nonconforming products may be rejected at delivery and must be credited in full or replaced at no additional cost.
- Vendor must provide product labels, nutrition facts, ingredient statements, and Child Nutrition (CN) labels or manufacturer product formulation statements on request, at no cost, for CACFP crediting and audit purposes.

9. Buy American Provision

The vendor must comply with the Buy American provision applicable to Child Nutrition Programs. To the maximum extent practicable, the vendor must provide domestic commodities or products — that is, agricultural commodities produced in the United States and food products processed in the United States substantially (over 51 percent) using agricultural commodities produced in the United States.

Any proposed non-domestic product must be identified at the time of bid or, if the need arises during the contract, must be submitted in advance in writing with the alternative substitution, the reason (limited/unavailable domestic supply or significantly higher domestic cost), and price documentation. J Ramco, Inc. must approve any such exception in writing before delivery, and all supporting documentation will be retained in the procurement file.

10. Bidder Qualification and Required Documents

Bidder must submit the following with its sealed bid. A bid that omits a required document may be found nonresponsive.

- Completed and signed Bid Form (Attachment A), including acknowledgment of all addenda.
- Completed Bid Pricing Schedule (Attachment B), stating unit price, unit/pack size quoted, extended price, and brand for each item bid.
- Company legal name, address, telephone, email, and authorized representative.
- Copy of the bidder's current health inspection report, if applicable to the bidder's operation.
- Signed Conflict of Interest Disclosure and Certification (Attachment C).
- Signed Certification Regarding Debarment, Suspension, and Eligibility (Attachment D).
- Federal Employer Identification Number and, if applicable, Texas Sales and Use Tax Permit.
- Proof of general liability insurance and, if applicable, motor vehicle liability insurance covering delivery operations.
- Any other federal, state, TDA, or CACFP certification that J Ramco, Inc. determines is required for this procurement, as identified by written addendum.

11. Evaluation and Award

J Ramco, Inc. will evaluate bids for responsiveness and bidder responsibility. Cost/price is the primary factor. The intended award is to the lowest responsive and responsible bidder meeting all IFB requirements.

J Ramco, Inc. will perform and document a cost or price analysis for every procurement action under this solicitation, as required by 2 C.F.R. § 200.324, using the Cost/Price Analysis Worksheet (Attachment F). The analysis will be retained in the procurement file.

Evaluation Factor	Method	Pass/Fail or Score	Reviewer Notes
Bid received on time	Verify date/time stamped at receipt against bid log	Pass/Fail	
Complete bid package	All required forms and documents submitted	Pass/Fail	
Meets specifications	Review each required item against minimum specification	Pass/Fail	
Responsible bidder	Capacity, eligibility, required documentation, not debarred	Pass/Fail	
Price	Compare total evaluated price on equivalent unit basis; primary award factor	Rank	

12. If No Responsive and Responsible Bid Is Received

If no responsive and responsible bids are received, J Ramco, Inc. must re-solicit. If only one responsive and responsible bid is received, J Ramco, Inc. may consider award only if it can document that the solicitation did not limit open and fair competition. That documentation will be retained in the procurement file and made available to TDA on request.

13. Draft Contract Terms

Parties	J Ramco, Inc. and the successful bidder.
Term	October 1, 2026 through September 30, 2027. No automatic renewal. Any extension requires a written amendment and prior TDA review.
Scope	Provide and deliver awarded food components in accordance with the IFB, specifications, accepted bid, and purchase orders.
Price	Firm-fixed prices as awarded. Prices remain firm for the entire contract period. No price escalation, fuel surcharge, market adjustment, or index-based adjustment is permitted.
Orders/Quantities	Quantities stated are estimates only and are not guaranteed. Actual purchases are based on program needs and purchase orders.
Delivery	Monday through Friday to the designated La Victoria Adult Day Care locations listed in Section 4, according to the delivery schedule.

Inspection/Acceptance	J Ramco, Inc. may inspect deliveries and reject nonconforming, damaged, spoiled, unsafe, out-of-temperature, or incorrectly delivered products. Rejected product must be credited in full or replaced at no additional cost.
Invoices	Invoices must identify products, quantities, unit prices, extensions, delivery location, and date, and must match the awarded firm-fixed prices.
Buy American	Vendor must comply with Section 9 of the IFB. Non-domestic products require prior written approval and supporting documentation.
Records	Vendor must maintain all records relating to this contract and make them available to J Ramco, Inc., TDA, USDA, the Comptroller General, and their authorized representatives for audit, examination, and copying. Records must be retained for three (3) years after submission of the final claim for reimbursement for the fiscal year, or until resolution of any audit findings, litigation, or claim, whichever is later.
Conflict of Interest	Vendor certifies no real or apparent conflict of interest exists and must promptly disclose in writing any conflict arising during the contract term.
Nondiscrimination	Vendor must comply with all federal and state civil rights laws, including Title VI of the Civil Rights Act of 1964, Title IX, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act, and USDA civil rights regulations and policies.
Debarment	Vendor certifies that it and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in federal assistance programs, and must notify J Ramco, Inc. immediately if that status changes.
Assignment/Subcontracting	Vendor may not assign or subcontract any portion of this contract without the prior written consent of J Ramco, Inc.
Compliance	Vendor must comply with all applicable federal, state, local, CACFP, and TDA requirements related to performance of this contract, including 2 C.F.R. Part 200 and 7 C.F.R. Part 226.
Termination for Convenience	Either party may terminate this contract for convenience upon thirty (30) calendar days' advance written notice. J Ramco, Inc. will pay for conforming products delivered and accepted before the effective date of termination.
Termination for Cause	J Ramco, Inc. may terminate this contract for cause upon ten (10) calendar days' written notice specifying the default, if the vendor fails to cure within that period. Cause includes repeated late or nonconforming delivery, failure to meet specifications, loss of licensure or eligibility, debarment or suspension, or breach of any material term. J Ramco, Inc. may procure substitute goods and charge the vendor any excess cost.
Termination for Non-Appropriation / Program Change	This contract terminates automatically, without penalty to J Ramco, Inc., if CACFP funding is reduced, suspended, or discontinued, or if J Ramco, Inc. ceases to participate in CACFP, upon written notice to the vendor.
Governing Law/Venue	This contract is governed by the laws of the State of Texas. Venue lies in Hidalgo County, Texas.
TDA Review	This contract is subject to review by the Texas Department of Agriculture, Food and Nutrition Division.

ATTACHMENT A — BID FORM

Legal Name of Bidder	
DBA (if any)	
Address	
City/State/ZIP	
Contact Person	
Telephone	
Email	
Federal Tax ID (EIN)	
Texas Sales & Use Tax Permit No.	
Years in Business	
Addenda Acknowledged (list numbers)	

The undersigned certifies that the bidder has reviewed the entire Invitation for Bid and all addenda; agrees to furnish the specified products at the firm-fixed prices submitted for the entire contract period of October 1, 2026 through September 30, 2027; agrees that this bid remains valid and irrevocable for sixty (60) calendar days following bid opening; and certifies that the information provided is true and complete.

The undersigned further certifies that this bid was arrived at independently, without collusion, consultation, communication, or agreement with any other bidder or competitor as to any matter relating to price.

Authorized Signature: _____

Printed Name/Title: _____

Date: _____

ATTACHMENT B — BID PRICING SCHEDULE

Bidders must quote a unit price for each item they can supply. State the actual unit/pack size quoted so that bids can be evaluated on an equivalent basis. Estimated quantities are for bid evaluation only and are not guaranteed purchase amounts. Extended Price = Unit Price × Estimated Quantity. Leave an item blank if you are not bidding it.

#	Product	Minimum Specification	Bid Unit	Est. Qty.	Unit Price	Extended Price
A. Meat, Poultry, Fish & Other Entrees						
1	Ground beef	Frozen, market style (80/20)	lb.	5,857	\$	\$
2	Ground beef — patties	Frozen	lb.	1,500	\$	\$
3	Chicken leg quarters	Frozen, with skin	lb.	1,500	\$	\$
4	Chicken breast	Frozen, skinless	lb.	4,638	\$	\$
5	Pork chops	Frozen	lb.	1,500	\$	\$
6	Beef tripe	Frozen, cut	lb.	4,265	\$	\$
7	Stew meat	Frozen, cut	lb.	2,999	\$	\$
8	Pork sausage patties	Pre-cooked	lb.	735	\$	\$
9	Tilapia fish fillets	Frozen	lb.	900	\$	\$
10	Brisket meat	Cooked, ready to serve	lb.	1,500	\$	\$
11	Beef cheek meat (barbacoa)	Cooked, ready to serve	lb.	1,640	\$	\$
B. Milk, Cheese & Dairy						
12	Milk	1% unflavored	gallon	45,512	\$	\$
13	Cheese	Shredded mozzarella; sliced American	lb.	7,295	\$	\$
14	Cottage cheese	Small curd, low-fat, packed	lb.	650	\$	\$
C. Whole Grains, Bread & Grain Products						
15	Bread	Sliced, whole grain or whole wheat	lb.	8,203	\$	\$
16	Corn tortillas	Whole grain corn	lb.	22,830	\$	\$
17	Flour tortillas	Flour, enriched	lb.	10,340	\$	\$
18	Oatmeal	Oats, instant	lb.	10,541	\$	\$
19	Corn gorditas	Pre-cooked, corn	lb.	1,469	\$	\$
20	Tamales	Pre-cooked, ready to serve	lb.	140	\$	\$
21	Oatmeal muffins	Pre-cooked, ready to serve	lb.	1,368	\$	\$
22	Blueberry muffins	Pre-cooked, ready to serve	lb.	2,867	\$	\$
23	Biscuits	Pre-cooked, ready to serve	lb.	4,436	\$	\$

24	French bread	Pre-cooked, ready to serve	lb.	5,454	\$	\$
25	Croissants	Pre-cooked, ready to serve	lb.	4,436	\$	\$
26	Banana nut bread	Pre-cooked, ready to serve	lb.	2,735	\$	\$
D. Eggs & Rice						
27	Eggs	Shell, large, Grade A	dozen	3,000	\$	\$
28	Rice	Enriched, dry, grain	lb.	1,955	\$	\$
E. Fresh Produce & Vegetables						
29	Iceberg lettuce	Fresh, whole	lb.	4,811	\$	\$
30	Tomatoes	Fresh, whole	lb.	14,056	\$	\$
31	Russet potatoes	Fresh, whole	lb.	5,868	\$	\$
32	Spinach	Fresh leaf, ready to serve	lb.	115	\$	\$
33	Onion	Fresh, whole	lb.	515	\$	\$
34	Cactus (nopai)	Fresh, trimmed	lb.	422	\$	\$
35	Pinto beans	Pinto, dry, whole	lb.	2,487	\$	\$
36	Watermelon	Fresh, whole with rind	lb.	8,211	\$	\$
37	Cantaloupe / melon	Fresh, whole	lb.	8,372	\$	\$
38	Apples	Fresh, whole	lb.	2,306	\$	\$
39	Bananas	Fresh, whole	lb.	6,370	\$	\$
40	Oranges	Fresh, whole	lb.	19,565	\$	\$
41	Carrots	Fresh, without tops	lb.	1,469	\$	\$
42	Cucumber	Fresh, whole	lb.	2,285	\$	\$
F. Canned Goods						
43	Mandarin oranges	Canned, No. 10 can	can	522	\$	\$
44	Pineapple chunks	Canned, No. 10 can	can	750	\$	\$
45	Fruit cocktail	Canned, No. 10 can	can	779	\$	\$
46	Sliced pears	Canned, No. 10 can	can	2,440	\$	\$
47	Sliced peaches	Canned, No. 10 can	can	2,980	\$	\$
48	Pineapple tidbits	Canned, No. 10 can	can	522	\$	\$
49	Applesauce	Packaged / canned	can	454	\$	\$
50	Green beans	Canned, No. 10 can	can	511	\$	\$
51	Corn	Canned, No. 10 can	can	585	\$	\$
52	White hominy	Canned, No. 10 can	can	484	\$	\$
53	Tuna	Canned, 66.02 oz. can	can	452	\$	\$
54	Chile sauce	Canned, No. 10 can	can	897	\$	\$

55	Refried beans	Canned, No. 10 can	can	233	\$	\$
56	Mixed vegetables	Canned, No. 10 can	can	642	\$	\$

Unit/pack size quoted and brand for each item bid must be stated on a separate sheet attached to this schedule, or in the Brand/Notes column of the bidder's own equivalent form.

TOTAL EVALUATED BID PRICE: \$_____

Authorized Signature: _____

Printed Name/Title: _____

Date: _____

ATTACHMENT C — CONFLICT OF INTEREST DISCLOSURE AND CERTIFICATION

No employee, officer, agent, board member, or immediate family member thereof of J Ramco, Inc. may participate in the selection, award, or administration of a contract supported by CACFP funds if he or she has a real or apparent conflict of interest. Such a conflict arises when the individual, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of these parties has a financial or other interest in, or a tangible personal benefit from, a firm considered for a contract.

Neither J Ramco, Inc. nor its officers, employees, or agents may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

The undersigned bidder certifies as follows (check one):

- ☐ No officer, employee, agent, owner, or immediate family member of the bidder has any financial or other interest in, relationship with, or tangible personal benefit arising from J Ramco, Inc., La Victoria Adult Day Care Centers, or any officer, employee, agent, or board member thereof.
- ☐ The following relationships, interests, or benefits exist and are disclosed:

The bidder agrees to promptly disclose in writing to J Ramco, Inc. any conflict of interest that arises during the term of any resulting contract.

Authorized Signature: _____

Printed Name/Title: _____

Company: _____

Date: _____

ATTACHMENT D — CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND ELIGIBILITY

This certification is required by 2 C.F.R. Parts 180 and 417 (USDA no procurement debarment and suspension). By signing below, the prospective bidder certifies to the best of its knowledge and belief that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any federal or state department or agency program or transaction;
- Have not, within the three-year period preceding this bid, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract; for violation of federal or state antitrust statutes; or for embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated above; and
- Have not, within the three-year period preceding this bid, had one or more public transactions (federal, state, or local) terminated for cause or default.

If the bidder is unable to certify to any of the above statements, the bidder must attach a written explanation to this certification.

The bidder agrees to notify J Ramco, Inc. immediately in writing if its status under this certification changes at any time during the term of any resulting contract.

- ☐ The bidder certifies to all of the statements above.
- ☐ The bidder cannot certify to one or more statements above; a written explanation is attached.

Authorized Signature: _____

Printed Name/Title: _____

Company: _____

Date: _____

ATTACHMENT E — BIDDER CHECKLIST

Use this checklist to confirm your bid is complete before sealing the envelope. Submit this checklist with your bid.

Included	Required Item	Reference
☐	Completed and signed Bid Form	Attachment A
☐	Completed Bid Pricing Schedule with unit/pack size and brand stated	Attachment B
☐	Signed Conflict of Interest Disclosure and Certification	Attachment C
☐	Signed Certification Regarding Debarment, Suspension, and Eligibility	Attachment D
☐	Copy of current health inspection report (if applicable)	IFB § 10
☐	Proof of general liability and motor vehicle liability insurance	IFB § 10
☐	Federal EIN and Texas Sales & Use Tax Permit (if applicable)	IFB § 10
☐	Acknowledgment of all addenda issued	IFB § 2.8
☐	Bid sealed and marked "SEALED BID — J RAMCO CACFP FOOD COMPONENTS — DO NOT OPEN"	IFB § 2.5
☐	Bid delivered to 2204 N. Shary Road, Suite B, Mission, TX 78572 by 5:00 p.m. [BID DUE DATE]	IFB § 2.6

ATTACHMENT F — COST/PRICE ANALYSIS WORKSHEET

(Contracting Entity Use — Not Submitted by Bidders)

2 C.F.R. § 200.324 requires the Contracting Entity to perform and document a cost or price analysis in connection with every procurement action in excess of the simplified acquisition threshold, including contract modifications. This worksheet documents that analysis and must be retained in the procurement file.

Solicitation	J Ramco, Inc. 02528 — IFB CACFP Food Components
Date of Analysis	
Prepared By	
Type of Analysis	☐ Price analysis (adequate price competition) ☐ Cost analysis (inadequate competition / sole bid)
Number of Bids Solicited	
Number of Bids Received	
Basis for Determining Adequate Competition	
Method of Comparison	☐ Bid-to-bid comparison ☐ Comparison to prior contract prices ☐ Comparison to published market/index prices ☐ Independent estimate
Prior Year Contract Prices Reviewed?	☐ Yes ☐ No — explain:
Unit/Pack Normalization Performed?	☐ Yes — all bids converted to a common unit basis ☐ No — explain:
Determination of Price Reasonableness	
If Sole Bid — Documentation That Solicitation Did Not Limit Competition	
Conflict of Interest Review Completed?	☐ Yes ☐ No
Recommended Award	
Total Evaluated Award Amount	\$

Prepared by: _____

Title: _____

Date: _____

Approved by: _____

Title: _____

Date: _____

ATTACHMENT G: BID OPENING RECORD, TABULATION, AND REJECTION LOG

G-1. Bid Opening Record

Bid Opening Date: MONDAY SEPTEMBER 14, 2026 Time: 9:00 a.m.

Location: 2204 N. Shary Road, Suite B, Mission, Texas 78572

Bidder	Date/Time Received	Bid Total	Responsive?	Notes

Opened by: _____

Witness: _____

G-2. Bid Tabulation and Award Recommendation

Bidder	Evaluated Price	Responsive	Responsible	Rank	Recommendation

Recommended Awardee: _____

Basis for Award: _____

Prepared by: _____

Date: _____

Approved by: _____

Date: _____

G-3. Rejection Documentation

For each rejected bid, document the bidder, the specific reason for rejection, the supporting IFB requirement, and reviewer approval.

Bidder	Reason for Rejection	IFB Requirement / Evidence	Reviewer / Date